

Our Lady of Good Counsel 100 Club

Overview & Rules (Amended)

The Parish Pastoral Council ("PPC") of Our Lady of Good Counsel, Wickford has agreed to run a 100 Club ("the scheme") for the parish as a method of raising a known amount of money for the parish, annually.

The promoter of the scheme will be the parish priest and this will be reviewed each time the parish priest changes.

Members of the parish and their families and friends will be invited to sign up for the scheme and to participate in a monthly prize draw, for which there will be 3 cash prizes. To become a member of the 100 Club, and participate in the monthly prize draw, members will be required to make an annual one-off payment. No member shall be eligible for the prize draw until their funds have been received by the parish. No member may request a pro-rata proportion of their annual payment to be returned if they decide to leave the scheme, for whatever reason, but will remain eligible for the monthly prize draw until the end of the scheme's year. The membership will not be limited to 100 members.

The draw for the 3 cash prizes will take place after a Sunday Mass (determined by the Parish Priest) on the last Sunday of the month and the draw will be made by the Parish Priest, or, in his absence, the Chairman of the PPC or an alternate (determined by the Chairman of the PPC).

The names of the winners will be published in the parish Newsletter and on the Noticeboard.

The scheme will be run on an annual basis, from the last Sunday in April until the last Sunday in March, annually, and participants will be asked to make their renewal payment by March 31st, annually. Any member that fails to make their annual contribution to the scheme will not be eligible for any further prize draws until the parish has received their payment.

It is understood that some people wishing to be members of the 100 Club may miss the deadline of 1 week prior to the first draw of the scheme year and these persons may be allowed to join the scheme at the discretion of the managers (see below).

In order to become a member of the 100 Club, subscribers must supply their full name, address and telephone number to the managers of the 100 Club. Payment to the monthly prize winners will be made by cheque and members must detail, when signing as a club member, to whom the cheque should be made payable.

Upon being accepted as a member of the scheme, a participant will be ascribed a number for use in the monthly Prize Draw. No participant may request a particular number. Numbers of members who leave the scheme will be re-allocated to other members. Participants may hold multiple numbers which may, or may not be, consecutive.

It has been agreed that the annual subscription to the 100 Club will be £25. This amount may be subject to review in future years. Persons who join the scheme after the last Sunday in April might be eligible for a reduced subscription (for example, £12 to OLOGC plus £1 per month for the months remaining in the scheme year, at the discretion of the managers).

If the scheme is wound up or discontinued, the remaining prize fund will be repaid to participants on a pro-rata (months remaining in the scheme year) basis and no further draw will take place.

The scheme will be run by Peter and Fionnghuala Griggs ("the managers"), parishioners, on behalf of the parish of Our Lady of Good Counsel. It is understood that they will also be participants in the scheme and will, therefore, take no part whatsoever in the monthly draw.

Financials

The monthly prize fund will be 1/12th of the total prize fund. That is, the total prize fund will be split into 12 parts (months). The 1st prize will be 50% of the monthly prize fund, 2nd prize will be 30% of the monthly prize fund and 3rd prize will be 20% of the monthly prize fund. For example:

| | | |
|---|--------|----------------|
| 100 members at £25 p.p. | Income | £2,500 |
| Less £13 p.p. donated to OLOGC | Minus | <u>£1,300</u> |
| Prize Fund | Annual | £1,200 |
| Distribute prizes in monthly amounts equal to 1/12 th Prize Fund | | £100 per month |
| 1 st prize (50% of monthly prize fund) | | £50 |
| 2 nd prize (30% of monthly prize fund) | | £30 |
| 3 rd prize (20% of monthly prize fund) | | <u>£20</u> |
| Total monthly prize money | | £100 |

Records

Records will be kept by the managers of the scheme and submitted upon request, but at least semi-annually, to the Parish Priest and to the Finance Committee of Our Lady of Good Counsel for auditing.

The managers will also be caretakers of the method of drawing the prizes, e.g. numbered counters.

All documentation pertaining to the scheme will be kept by the managers of the scheme. The Parish Office will be responsible for all communication with the local licencing authority, namely Basildon District Council.

A complete record of all participants and their payments will be maintained by the managers. Similarly, the managers will keep a full list of all winners throughout the scheme year.

Any expenses incurred in the running of the scheme will be kept to a minimum and will be paid out of the OLOGC's portion of the income. Starting in the 2021-2022 Scheme Financial Year it has been decided to accept electronic payments in the form of Direct Debits and the bank charges incurred by Our Lady of Good Counsel for the setting up/ maintenance of these Direct Debits will be deducted from the Parish finances.

Our Lady of Good Counsel, Wickford, 100 Club

I agree to join the above-mentioned scheme and make an annual payment of £25 to Our Lady of Good Counsel to become a member of the scheme.

I further agree that I cannot withdraw from the scheme until the end of the scheme year and that therefore no monies will be repaid to me should I decide that I no longer wish to be a member.

I understand that I will be allocated a number when I join the scheme. This number may change from but not during the scheme year. No participant may request a particular number.

I have read the overview and rules of the scheme and agree to abide by them. I hereby permit my name to be published in the Parish Newsletter if I win any of the prizes.

All prizes that I may win should be paid by cheque, payable to:

.....

Personal Details

Full Name.....

Address.....

.....

.....

Phone Number(s).....

Signed.....

Name (print).....

Date.....

£25 Payment attached

CASH/ CHEQUE

OR made by

DIRECT DEBIT

Checked and verified.....